

## Printing Specimen Labels

You can configure the MayoACCESS application to automatically print specimen labels when you order a test or when you close a batch. You can also print specimen labels from the Order Search page.

To print specimen labels, follow these steps:

1. On the **Orders** menu, click **Order Search**.

**Tip:** Alternatively, you can click **Order Search** in the extended frameset.

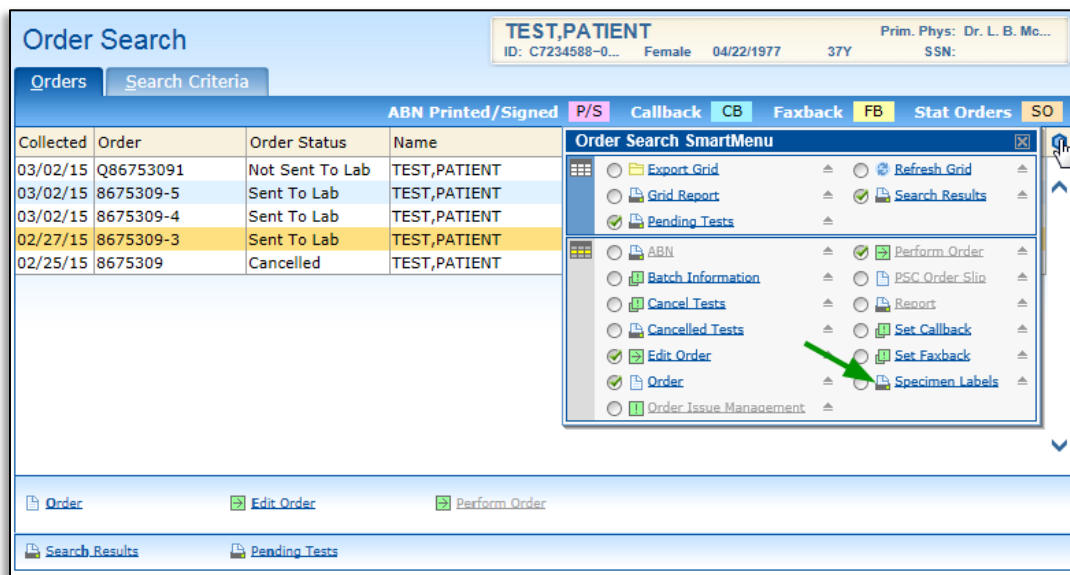


2. On the Order Search page, select the order for which you want to print specimen labels.

**Tip:** Click the **Search Criteria** tab and use that page to locate the order. For instructions, see [Searching for an Order](#) on page 47.

3. Click the **Specimen Labels** link.

**Tip:** If the **Specimen Labels** link is not shown on the Order Search page, it is available on the SmartMenu.



## Resetting an LP2824 Plus Printer

To reset an LP2824 Plus printer, follow these steps:

1. In Windows, click **Start**, and then click **Devices and Printers**.

2. Right-click the ZDesigner LP2824 Printer and click **Printer Properties**.
3. Click the **Advanced** tab.
4. Click Printing Defaults.
5. Click the **Tools** tab.
6. In the **Command type** list box, click **Action**.
7. In the **Command name** list box, click **Reset Printer**.
8. Click **Send**.

### **Switching an LP2824 Plus Printer to Page Mode**

To switch the printer to page mode, follow these steps:

1. In Windows, click **Start**, and then click **Devices and Printers**.
2. Right-click the ZDesigner LP2824 Printer and click **Printer Properties**.
3. Click the **Advanced** tab.
4. Click Printing Defaults.
5. Click the **Tools** tab.
6. In the **Command type** list box, click **Action**.
7. In the **Command name** list box, select Switch to Page Mode.
8. Click **Send**.

### **Switching an LP2824 Plus Printer to Line Mode**

To switch the printer to line mode, follow these steps:

1. In Windows, click **Start**, and then click **Devices and Printers**.
2. Right-click the ZDesigner LP2824 Printer and click **Printer Properties**.
3. Click the **Advanced** tab.
4. Click Printing Defaults.
5. Click the **Tools** tab.
6. In the **Command type** list box, click **Action**.
7. In the **Command name** list box, select Switch to Line Mode.
8. Click **Send**.